

## Guidelines for Authors: Preparation of Abstracts – Sample Abstract

### SAMPLE TITLE:

**NO CAPITAL LETTERS**, unless where absolutely necessary (e.g. acronyms, initialisms, abbreviations, e.g. DNA, WHO, AIDS), **ONLY** the first letter is an uppercase.  
**NO period** at the end,  
**NO bold** letters or words.

### AUTHOR BLOCK:

**CAPITAL letters** shall be used **ONLY for the first letters** of given and family names. The remaining word is written in lower case letters.

The first author did the major part of the work. The submission system **automatically** displays the **presenting author** in **bold** (in 2<sup>nd</sup> position in this example).

Also in the affiliations, use **CAPITAL letters ONLY** at the **beginning** of the word, the **remaining** word in **lowercases**. Uppercases **only** where necessary. (e.g. INSERM, MIT, WHO)

The **city** field **must not** include the zip-code.

A maximum of 3 institutions per author is allowed

### ABSTRACT BODY:

**Do not** include **title or authors**.  
**Do not** use the word "**Abstract**" at the beginning.

Use **hard returns** only to end headings and paragraphs, not to rearrange lines.

Ideally the usual structure of a scientific abstract is applied:

- Introduction
- Material and Method
- Results and discussion
- Conclusion

Please do format words in *italics* only when required by nomenclature (e.g. *Helicobacter pylori*).

CAPITALS are **only** used if necessary (e.g. DNA).

The text is limited to a maximum of 250 words.

In case you insert a **table**, a 25 word "penalty" is added to the word count.

Tables (in the usual MS-WORD-Format) can simply be pasted into the abstract-body-field or created via the button "Create a table".

Graphics and pictures are not allowed.

If applicable, information on **grants and fellowships** must be included at the end of the abstract text (and will be included in the word count).

Please ensure that your abstract does not contain spelling, grammatical or scientific errors, as it will be reproduced exactly as submitted. Please note the use of decimal periods (not commas), for example,  $p < 0.005$  **No proof reading** will be done.

The abstract must be submitted in good English. The Scientific Committee reserves the right to reject those abstracts, which are presented in poor English, or may request an immediate revision by the presenter.

Abstract title here in sentence case (no unnecessary capitalization), no underlining and no full stop at the end

A. Firstauthor<sup>1</sup>, **B. Presenter**<sup>1</sup>, C. Coauthor<sup>2</sup>,

<sup>1</sup>Immunology Example Department, Fantasy Hospital, Hypercity, Yourcountry

<sup>2</sup>Another Department, Hospital or Laboratory, City, Anothercountry

**Background:** Important informations are integrated in this sample text. The text in this abstract must not be more than 2900 characters. Please use single line spacing and type the text unjustified without hyphenating words at line breaks. Use hard returns only to end headings and paragraphs, not to rearrange lines.

**Material and methods:** Greek and other special characters may be included - if you are unable to reproduce a particular special character, please type out the name of the symbol in full. SI units should be used throughout (litre and molar are permitted, however). Abbreviations should be used as sparingly as possible and should be defined when first used.

Citations to references should be included in square brackets [1,2], and citations to any figures (Figure 1) and tables (Table 1), must also be included in round brackets.

**Table 1.** Tables should be formatted using the "table function" in a word processing program not created with tabs or submitted as graphical items.

	X <sup>a</sup>	Y	p <sup>*</sup>
Parameter 1	≤9	10-12	0.01
Parameter 2 <sup>b</sup>	1.20	1.07	0.00001
Parameter 3	b	b	c

Short legend if required. a footnote. b footnote.

**Results:** Trial registration

Current Controlled Trials ISCRTN73824458

Consent to publish: If the abstract contains details relating to individual participants (for example a case report), written informed consent for the publication of these details must be obtained from the participants and a statement to this effect should appear at the end of the abstract. Our guidelines for consent statements can be found here:

<http://www.biomedcentral.com/about/editorialpolicies#Ethics>. If the patient is deceased consent for publication should be obtained from the next of kin and if the patient is under 16 consent should be obtained from the parent or guardian.

**Conclusions:**

References: 1. Lastname A, Lastname B, Lastname C. Title of journal article. Journal Medline abbreviation. Year; Volume:first page-last page.

2. Lastname E. Title of book chapter. In: Lastname F, editors. Name of Book. Volume 2. 2nd edition. Place: Publisher; Year. p.first page-last page.